



President's Advisory Council MINUTES

September 24, 2014
Approved

MEMBERS Present: *Chair:* Rajen Vurdien *Deans:* Bob Jensen *Management:* Darlene Jensen, Olivia Veloz
Faculty: Sam Foster, Pete Snyder, Marcus Wilson *Classified:* April Ramos *Associated Students:* José Solano
Resource Members: Carlos Ayon, Toni DuBois, Lisa McPheron, José Ramón Núñez, Richard Storti
Absent: Ericka Adakai, Robert Hyde, Sean Douglas

HOUSEKEEPING

1. **Agenda:** The agenda was accepted as presented.
2. **Minutes:** Minutes from the September 10, 2014 meeting were accepted.

OLD BUSINESS

1. **Action on PAC Recommendations – PBSC Recommendations for the augmentation of the TAP budget by \$10,000 of ongoing operational budget funds and for the FY 2014-15 Instructional Equipment Funding Plan:** Dr. Vurdien accepted the council's recommendation to endorse both PBSC recommendations as presented at the September 10 PAC meeting.
2. **Student Learning – Addressing the Needs of Underprepared Students:** No update.
Student Learning - Curriculum: Three more Associate Transfer degrees have been approved by the State.
Student Learning – SLOs: No update.
3. **Accreditation:** The Vice President of Student Services and Faculty Senate have met and mapped out the next steps for the spring 2017 Accreditation visit. In discussing Distance Education, Dr. DuBois explained the same services need to be available to distance education students. Dr. Vurdien requested that PAC ask Faculty Senate for college-wide standards on all our on-line classes. A recommendation was made for the senate to put together an ad hoc committee. Vice President DuBois said accreditation is placing an emphasis on Distance Education practices.
4. **Budget:** Vice President Richard Storti reported the district budget was passed at the last Board meeting. Dr. Vurdien asked the council whether or not they feel the budget is transparent. Some members reported that some faculty confuse campus and district budget transparency and suggested it would be helpful if faculty understand what portion of the overall budget is under our (campus) control. Dr. Vurdien asked Vice President Storti to attend Division meetings to explain the differences and what that means at the campus level. VP Storti said deans need to include software licensing in their Program Reviews as on-going funding.
5. **Planning:** Interim Director Ayon reviewed the campus planning process, quantifying what we are doing. It was stressed that we are not changing our process, just demonstrating what we are doing. The council will evaluate *what* we do at a later date.

NEW BUSINESS

1. Interim Director (Institutional Research and Planning) Carlos Ayon reported a campus climate survey will be administered in the spring (2015) as part of the Accreditation process. The group discussed the options of either purchasing a survey (then adapting it to fit the college) or creating our own. It was decided we will create our own, giving us control over what we ask and learn.

COMMITTEE REPORTS/MEMBER REPORTS/ ANNOUNCEMENTS

1. Dr. Vurdien urged everyone to register on-line for the upcoming Achievement Gap Summit. It will be held on October 17 starting at 8:00 a.m. in the College Center. The keynote speaker is Jeff Duncan-Andrade.

Congresswoman Loretta Sanchez will address the group during lunch. Today at 4:00 the district is holding a welcome reception for Vice Chancellor Cherry Li-Bugg at the Muckenthaler Cultural Center.

2. Richard Storti reported PBSC met last week but there are no new recommendations. The committee held a good discussion on planning.
3. A. S. President Jose Solano reported Associated Students held their election but were short a quorum. He expressed concern by students over safety on campus. (A knife was pulled on someone yesterday in the free speech area). Dr. Vurdien said the campus is hiring two additional safety officers and, effective immediately, Campus Safety will have more presence in the quad area all the time. VPSS DuBois added that the campus has a zero tolerance relating to fighting on campus and situations that have arisen this semester are being addressed with immediate suspensions and upcoming formal hearings.
4. Faculty Senate President Sam Foster said the senate met and discussed the Student Equity Plan at length. The senate approved the plan; however, they want the opportunity to review the plan again before it is submitted to the State in January. (The process is that the plan will go to District > Board > Campus > State.) While the plan will not be submitted to the State until the first of next year, the campus' share of \$1.8 million from the State will be determined sometime next week.
5. Director Olivia Veloz reported DMA met earlier in the day. DMA has a business and social meeting planned on November 14. A comprehensive study planned by DMA has been tabled while the District conducts their comprehensive position and salary survey. DMA plans to work side-by-side with the District. In an attempt to allay concerns that the District is "an ivory tower", Vice Chancellor Irma Ramos and HR Director Julie Kossick will meet with small groups on campus.
6. Dean Bob Jensen said the deans delivered their faculty hiring prioritized list to VPI Nuñez yesterday.
7. Director Darlene Jensen reported Student Services Managers met last week and discussed DegreeWorks. The need is growing for the food bank and both the food drive and shoe drive are underway. Finally, she noted the December 10 PAC meeting is during finals and will affect AS representatives.

Adjournment: 3:55 p.m.

Melinda Taylor, Recording Secretary