



President's Advisory Council MINUTES

September 10, 2014
Approved

MEMBERS Present: *Chair:* Rajen Vurdien *Deans:* Bob Jensen *Management:* Darlene Jensen, Olivia Veloz *Faculty:* Sam Foster, Pete Snyder, Marcus Wilson *Classified:* Ericka Adakai, April Ramos *Associated Students:* Sean Douglas, José Solano *Resource Members:* Carlos Ayon, Toni DuBois, Lisa McPheron, José Ramón Núñez, Richard Storti, **Absent:** Robert Hyde

HOUSEKEEPING

1. **Agenda:** The agenda was accepted with the addition of New Business, Item 3: PAC Agenda.
2. **Minutes:** Minutes from the May 14, 2014 meeting were accepted with a minor correction.

OLD BUSINESS

1. **Action on PAC Recommendations** – There were no PAC recommendations on which action had to be taken.
2. **Student Learning – Addressing the Needs of Underprepared Students:** President Vurdien announced the Closing the Latino Achievement Gap Summit IV will be held on the Fullerton College campus October 17, 2014. The guest speaker will be Jeff Duncan-Andrade, an associate professor at San Francisco State University. Contacts are Mary Molina and Melissa Utsuki.
Vurdien then discussed the Student Success Programs that reported to PAC last spring. We are awaiting recommendations from the Student Success Committee on each of the programs to determine if we should continue funding, decrease or increase funding, and whether or not the program should be institutionalized. It was decided the Planning and Budget Steering Committee will assess and review the programs and bring options to PAC for consideration.
Student Learning - Curriculum: Vice President Núñez reported the Curriculum Committee is working on bringing the catalog into alignment with state records and the campus is making improvement toward getting the catalog and schedule to match those records. He described the on-line catalog changes and the effect on student catalog rights. The VPI and the Curriculum Chair are in agreement on the new catalog procedures.
Student Learning – SLOs: Two faculty members are scheduled to be trained on eLumen. Once trained, they will be able to train other faculty members on the system. The goal is for each department to train their own faculty as needed. This training may later be added to Staff Development.
3. **Accreditation:** The Vice President of Student Services, who is also the Accreditation Liaison Officer, will work with Faculty Senate to create job descriptions and determine who will be part of the Accreditation Steering Committee.
4. **Budget:** Vice President Richard Storti reported the district budget was passed at the last Board meeting. Fullerton College has a favorable budget this year. Statewide the budget increased by 2.75% and the North Orange County Community College District is offering a 5% increase as they look to capture long term growth which will help the district in the future as the state looks to change the funding formula.
5. **PBSC Recommendations:** Vice President Storti presented two recommendations from Planning and Budget Steering Committee (PBSC). The first recommendation is the augmentation of the TAP budget by \$10,000 of ongoing operational budget funds (rather than one-time carryover funds) to support the growth of the program. The second recommendation is the FY 2014-15 Instructional Equipment Funding Plan (totaling \$2,020,000). A handout detailing the allocation for the funding plan was distributed to PAC members. Both recommendations were approved by the council. It was also decided that, in regard to the allocation of Instructional Equipment-Program Review funds,

Deans will be involved in the process by completing a request form and prioritizing these requests and then presenting them to PBSC for allocation.

NEW BUSINESS

1. Carlos Ayon, Interim Director, Institutional Research and Planning, opened a discussion on the campus planning process. The council discussed the planning process, including the importance of Strategic Goals, how they are determined, and how they are communicated. The group agreed to continue the discussion at the next PAC meeting. Director Ayon will gather and compile information for the council's review.
2. Due to time constraints, the Campus Climate Survey agenda item was not addressed and will be moved to the September 24 meeting agenda.
3. Faculty Senate President Sam Foster asked if a draft of the PAC Agenda could be sent out earlier in order to be available before Faculty Senate meetings on Thursday afternoons. It was decided that a draft of the agenda will be sent to PAC constituent group leaders on Thursday mornings (the day before the final agenda is distributed).

COMMITTEE REPORTS/MEMBER REPORTS/ ANNOUNCEMENTS

1. Dr. Vurdien reported on the recent campus hiring mode, pointing out the many Classified positions added as well as the increase in current position percentages and months. Going forward, any new requests will need to be analyzed and include justifications when they are submitted. New management positions have not yet been added. These new positions involve a longer process and require Board approval. District HR has hired a Professional Expert to assist in writing job descriptions but it will be a three-four month process. The district is expected to add 25-35 new faculty positions (in addition to filling retirement and resignation slots), and the Fullerton/Cypress ratio of faculty (60/40) is expected to be maintained with these new positions. The district will start looking at the faculty allocation of vacant slots in October.

Adjournment: 4:15 p.m.

Melinda Taylor, Recording Secretary