



President's Advisory Council MINUTES

May 13, 2015
Approved

MEMBERS *Chair:* Rajen Vurdien **Present:** *Management:* Darlene Jensen, Robert Jensen, Olivia Veloz
Faculty: Robert Byde, Sam Foster, Marcus Wilson *Classified:* Ericka Adakai, April Ramos *Associated*
Students: Thor Roe *Resource Members:* Carlos Ayon, Savannah Jones, José Ramón Núñez, Richard Storti
Absent: Sean Douglas, Chris Leon, Lisa McPheron, Pete Snyder

HOUSEKEEPING

1. **Agenda:** The agenda was accepted as presented.
2. **Minutes:** Minutes from the April 22, 2015 meeting were accepted as presented.

OLD BUSINESS

1. **Action on PAC Recommendations** – Dr. Vurdien accepted the council's recommendation on the PBSC request to provide one-time funding to the Physical Education department for the purchase of a utility cart with an estimated cost of \$12,000.
2. **Student Learning**
Addressing the Needs of Underprepared Students: There was no update for this agenda item.
Curriculum – There was no update for this agenda item.
SLOs – There was no update for this item.
3. **Accreditation:** Faculty Accreditation Chair Danielle Fouquette presented an overview on ACCJC self-evaluation. President Vurdien discussed Standard IV (Leadership and Governance), this standard involves the district and will be led by Vice Chancellor Cherry Li-Bugg who will work with campus representatives. He explained what the district does is the standard and the effect to each campus may differ.
4. **Budget:** Vice President Storti reported that, thanks to the hard work at Fullerton College, FTES growth at the college will be 5.61% higher next year. The Cypress campus will see growth of 2.5%, and SCE 1%. He recognized this as a huge accomplishment for the college. President Vurdien said this is the result of a conscious effort to increase FTES over the last few years and the district recognizes Fullerton College can deliver the growth. The Governor's May revise is due out tomorrow, May 14.
5. **Planning:** Director Ayon reviewed constituent feedback on the proposed revisions to college goals. Faculty and Managers agreed to the proposed revisions and Classified, with reservation about the goal of 2%, are not opposed. Associated Student representatives from the previous meeting were not available to comment. Director Ayon reported the Strategic Planning cycle is presently not aligned with the Program Review cycle; therefore, the campus planning cycle will use the Program Review planning year to align the cycles. In regard to the Integrated Planning Manual, Ayon said revisions are needed to committee descriptions. President Vurdien assigned the task of updating committee revisions to the Office of Institutional Research and Planning. It was clarified that Faculty Senate committees are approved by Faculty Senate. The list was approved as is and the appendix will include more detailed descriptions for each committee.

NEW BUSINESS

1. **Staff Development Report** – Staff Development Committee Chair Jeanne Costello thanked President Vurdien for support in moving to 40% reassigned time (from 20%) for the committee chair. She reported on committee developments including discipline-specific conferences available for faculty, Classified support

which will include Convocation, Classified Staff Development day, and the CLR summer conference, the Staff Development website, and newsletter. A question was raised about programs for students and it was pointed out this is 'Staff Development' and the parameters, for the most part, are not student appropriate.

2. Classroom Technology Replacement – Technology Committee Co-Chair Matt Taylor provided a technology replacement plan suggestion list and schedule, created by the Technology Committee following district guidelines for minimum classroom needs. Industry standards were used in determining equipment life span. All classrooms will be up to minimum standards by the end of summer. Specialty needs will be addressed in next year's plan. Software is increasingly an issue and will be addressed by the Technology Committee. VP Storti said the list will be helpful in determining allocations. The lists will be given to PBSC.
3. Student Success Committee Report – Committee chairs Dan Willoughby and Lynette Pratt and Dean Mark Greenhalgh gave an end-of-the-year report on current initiatives and workgroups: Habits of Mind initiative, CTE Pathways Initiative, and CREATE (College Ready Early Access to Engage).
4. Associated Students' Student Fee Proposal – This item has already been addressed by the District and was removed from the agenda.

COMMITTEE REPORTS/MEMBER REPORTS/ANNOUNCEMENTS

1. President Vurdien reported Dean Bob Jensen was awarded an Above and Beyond award by Chancellor's Staff and recognized at the last Board meeting. The college is doing well, commencement plans are coming along, and he mentioned many end-of-the-year events including Men and Women of Distinction, the Foundation Awards Banquet, the Athletic Awards Banquet and the Puente Awards Dinner. This is his last PAC meeting and President Vurdien thanked everyone for their support during his years at Fullerton College.
2. Ericka Adakai said she is ending her term as Classified Senate President. A replacement has yet to be selected. Elections will close Friday. She thanked President Vurdien and said he will be missed.
3. Melissa Serrato, reporting for the Campus Communications office, announced a new campus newsletter has been launched.
4. Sam Foster said Pete Snyder has assumed Faculty Senate President duties. The Senate has not yet awarded the Administrator of the Year.
5. Associated Student in-coming President Thor Roe is looking forward to assuming his duties next year.
6. Dean Bob Jensen thanked the Vice Presidents and President Vurdien for the great faculty hired this spring. This being Dean Jensen's last meeting (due to his retirement), he recalled memories in helping write the PAC description as an advisory group to the President. He also recognized both Director Darlene Jensen on her retirement and Ericka Adakai as she steps down as CS President.
7. Director Darlene Jensen offered congratulations to Ericka Adakai, Chris Leon, Sean Douglas, Bob Jensen and Olivia Veloz and wished Dr. Vurdien the best at PCC (Pasadena City College). He is leaving behind a great foundation. She also thanked Interim Vice President Student Services Savannah Jones. Jensen reminded the group about the May 21 Student Services Manager's meeting and the May 22 commencement rehearsal. The President's office will select her replacement as the non-dean management representative for PAC.
8. Olivia Veloz said this is her last meeting as DMA representative and she reported the current DMA Vice President, Richard Fee, will continue as the DMA President.

Adjournment: 3:55 p.m.

Melinda Taylor, Recording Secretary