



President's Advisory Council MINUTES

May 10, 2017
Approved

MEMBERS Chair: Greg Schulz **Deans:** Dan Willoughby **Management:** Jennifer LaBounty **Faculty:** Josh Ashenmiller, Robert Hyde, Pete Snyder, Marcus Wilson **Classified:** Sharon Kelly **Associated Students:** Nikolaus Diehr, Taylor Gaetje **Resource Members:** Carlos Ayon, Gilbert Contreras, Rodrigo Garcia, Lisa McPheron, Jose Ramon Nunez **Absent:** Ericka Adakai, Cyndi Grein, Marcus Wilson

INFORMATION

1. **Agenda:** An item was added to the agenda under Old Business: Strategic Plan, which will be presented by Carlos Ayon.
2. **Minutes:** The minutes from the April 26, 2017 were accepted with minor corrections.

OLD BUSINESS

1. **Action on PAC Recommendations –** There were no action items needing President's recommendation.
2. **Student Learning**
 - a. **Addressing the Needs of Underprepared Students:** Vice President Contreras presented an update on the Student Athlete Support Summit, a meaningful event with 26 student athletes in attendees from across divisions on campus. He reported on the Health Center, as they continue working to provide more transparency and support with SHS funding. He thanked everyone involved in this endeavor. Dr. Contreras congratulated Nikolaus Diehr and Taylor Gaetje for their AS successes and their strong leadership here at Fullerton College. He shared accomplishments of students due to their leadership. Contreras said the AS Constitution and By-Laws need to be reviewed. Pete Snyder recognized and thanked AS for their representation at last night's Board meeting. Vice President Núñez also recognized the effect of their leadership, along with other AS Execs, on student participation. Nikolaus Diehr said it was a team effort and he thanked PAC for their leadership and support.
 - b. Vice President Núñez is in the process of creating a 'master schedule'. When asked about a winter session, he said he was asked by the Chancellor to put together a plan as part of DEMAC. He will do the research, gather feedback from deans, faculty and Dr. Contreras, and present his ideas to the campus before giving it to President Schulz for the Chancellor. Dr. Contreras will research the impact of winter session on Student Services. President Schulz said that a inter session is being seriously explored as a way to better serve students and to increase enrollment and FTES.
 - c. **Curriculum:** Campus Curriculum Rep Rachel Roschel has been promoted to the position of Administrative Assistant III for the Dean of Student Support Services; we are now in the process of hiring for an interim to maintain the curriculum position.
 - d. **SLOs:** Dr. Núñez reported the SLO process continues. Training will continue, so SAOs will be more apparent as to what is needed. Any questions should be directed to Lisa Montagne.
 - e. **Other:** There was no report for this item.
3. **Accreditation:** The second draft of the Self Evaluation Report (SER) was presented to the Board last night. The Board was very complimentary of our draft self-evaluation report. A questions was raised regarding how POST was addressed in the report. He provided an update on concerns raised by the steering committee a couple of weeks ago regarding Cypress' SER and how they had described Fullerton College in portions of their SER, including the extended day budget, Sherbeck Field, and other sections. He said changes in that area are being made by Cypress. The question was raised that if PAC is not meeting again, how will approval and sign-off on the report be

reached? A motion was made and moved to get approvals through electronic access and PAC expressed support for Dr. Schulz to sign the final version when completed.

4. **Budget:** Vice President Garcia reported the May revise will be webcast tomorrow morning at 10:00. He distributed a handout and reported COLA is being increased to 1.56%. The handout includes a historical list of COLA since 1995. He will provide an update after tomorrow's webcast.
5. **Institutional Effectiveness:** Director Ayon reminded the group the IEPI team visit #2 is on May 19th. PAC, along with other campus groups, will meet with them from 9:30-11:00 in room 229. Deans are welcome to attend the session. A schedule for their visit is in today's handouts. Proposed options for the campus to address are in a second handout. President Schulz said we will discuss how to pursue state funds to pay for some of the recommendations we might choose to pursue and these will be discussed later. Director Ayon discussed college standards, referencing the draft of the Fullerton College Institution-Set Standards handout. Under Methodology, the PAC-initiated workgroup set standards that Director Ayon recommended be accepted by PAC. Following discussion, the revisions as presented in the handout were accepted by PAC. PAC also accepted the recommendation to use the same goals established last year.
6. **Mission Statement:** The next Mission Statement forum is Friday in room 228 at 10:00. President Schulz said our intent is to approve the updated Mission Statement before semester end. It will be shared electronically with PAC for council approval. Dr. Schulz thanked Director Ayon and the workgroup. He asked council members to review the proposed statement.
7. **Campus Strategic Plan:** Director Ayon requested the group approve next year as a planning year (originally suggested in his presentation to PAC at the April 26, 2017 meeting). Following discussion, a motion was made and accepted.

NEW BUSINESS

1. **Grant Concept Paper:** Vice President Núñez presented a grant concept paper proposed by Dana Clahane who was in attendance to answer any questions. The project title is Research Experiences for Undergraduates and the deadline is August 24, 2017. The concept paper is being presented to PAC today because it is the last meeting of the semester before the deadline. President Schulz asked if the concept paper has PAC support, noting the Math Division voted on and supports the concept paper. With PAC's support, the details will be worked out between Dana Clahane, the Dean and the VPI and then sent to Vice Chancellor Cherry Li-Bugg's office for approval. Following discussion, the council gave their approval pending any additional details to be worked out. Pete Snyder announced Dana Clahane is the newly-elected UF President.
2. **Media Studies (Communications) Department:** Vice President Núñez announced the Communications Department changed their name to Media Studies Department, effective Fall 2017. This change has no curriculum implications, only the department name is changing. The Speech Department name is changing to Communication Studies, also effective this Fall.

COMMITTEE REPORTS/MEMBER REPORTS/ANNOUNCEMENTS

1. President Schulz announced there is no May 24 meeting scheduled; therefore, anything needing PAC endorsement will be sent electronically to PAC members. The Students of Distinction dinner is this Friday. Our two student commencement speakers and our student trustee are being recognized at the event. The search is underway for our Interim Dean of Social Sciences and the committee for a Dean of Student Support Services has started their hiring process. We are hiring for 23 full time faculty positions; currently, 16 are complete with seven remaining. We are proud of and thankful for the Fullerton College accreditation efforts which are the result of many contributions from faculty and staff.
2. AS President Nikolaus Diehr thanked PAC for his experience.
3. Pete Snyder said Canvas was piloted for the past year and the general sentiment is positive. DEAC approved before it went to Senate, where the votes were strongly in favor of Canvas. Blackboard will be available for another year. Following the recommendation of Faculty Senate, he asked for a vote of support by PAC. Following a motion, (and with the understanding Blackboard will be available until June 30, 2018), all were in favor of supporting Canvas for online education.
4. There was no PBSC report today.

5. As an information item, Director McPherson said there are petitioners for the recall of State Senator Josh Newman on campus today.
6. Dean Willoughby announced the Humanities Division Tea starting at 3:00 tomorrow.
7. When recognized on his upcoming retirement and for his years of service to Fullerton College, Bob Hyde said thank you to the group.
8. Pete Snyder reported staff development has started working on additional training sessions for mandatory Flex day in the fall. If divisions want their own sessions, they are to send their ideas/requests to Jean Costello (Staff Development Chair) by May 23.
9. Sharon Kelly reported Classified Senate is putting together a Classified Learning Certificate. The task force expects to complete the project the week of June 12, when the team will be at Lake Tahoe for the annual Classified Leadership Institute. While Sharon Kelly's term as Classified Senate President ends June 30, she will continue to represent Classified on PAC for one more year.

Adjournment: 4:06 p.m.
Melinda Taylor, Recording Secretary