



President's Advisory Council MINUTES

April 13, 2016
Approved

MEMBERS Chair: Greg Schulz **Deans:** Dan Willoughby **Management:** Jennifer LaBounty **Faculty:** Robert Bye, Sam Foster, Pete Snyder **Classified:** Ericka Adakai, April Ramos **Associated Students:** Nikolaus Diehr, Daphne Ruiz **Resource Members:** Carlos Ayon, Savannah Jones, Lisa McPheron, Richard Storti **Absent:** José Ramón Núñez, Dan Willoughby, Marcus Wilson

HOUSEKEEPING

1. **Agenda:** The agenda was accepted as presented.
2. **Minutes:** Minutes from the March 9 and March 30, 2016 meetings were accepted as presented.

OLD BUSINESS

1. **Action on PAC Recommendations** – There were no PAC recommendations on which action needed to be taken.
2. **Student Learning**
Addressing the Needs of Underprepared Students: There was no update for this item.
Student Learning - Curriculum: There was no update for this item; however, President Schulz reported he chaired last week's District Curriculum Coordinating Committee (DCCC) meeting and the committee discussed creating a consistent approach to differentiated class size for lecture/lab combo courses. DCCC asked campus curriculum committee chairs to lead local campus discussions involving faculty in order to develop a method to be used for all courses across the district which would describe the appropriate class size individually for each component of those courses with dual lecture and lab components to ensure that established class sizes for each component would be accurately reflected in the curriculum documentation.
Student Learning - SLOs: There was no update for this item.
Student Learning - Other: There was no update for this item.
3. **Accreditation:** Committee members will be taking a new road show to the various campus groups; more input is needed from the campus to continue writing the draft report; a homework handout on the Online Education Initiative (OEI) was sent to deans to share with faculty and staff to gather feedback. President Schulz thanked Danielle Fouquette and others for all their work, writing, and road shows and for their leadership moving forward.
4. **Budget:** Vice President Storti reported on next year's budget and growth projections. He discussed the sizeable Instructional Equipment allocation, scheduled maintenance, Lotto funds and COLA expectations. The extended day budget for next year will be allocated based on the new district budget model and will show in detail exactly how the allocations are determined. Storti presented a proposed procedure from PBSC for a Building Design Approval Process and asked for a resolution today. Faculty Senate has endorsed the procedure. Storti distributed a handout which outlined the background and the proposed procedure. During discussion, a request was made to add a bullet to include the need for architectural sign-off on requested changes (so user groups can easily find requested changes). It was agreed, there was a motion, and the proposal was accepted by the council.
5. **Institutional Effectiveness:** Director Carlos Ayon reported on the status of several grant applications. Fullerton College's Basic Skills Program has been awarded \$1.5 million from the California Community Colleges Chancellor's Office. President Schulz thanked Director Ayon, Director Nikkhoo, and staff for their work in a short period of time for their successful grant submission. Ayon reminded the group the Campus Planning Symposium will be on Friday, May 6. Registration is

still open. Please encourage Classified staff and students to attend. Ayon discussed the Institutional Effectiveness Partnership Initiative (IEPI) and Institutional Effectiveness Indicators (IEI). He distributed two handouts, one describing the IEPI and the other showing NOCCCD indicator rates (from the report released April 2016 by the California Community Colleges Chancellor's Office). He discussed the report, what the numbers indicate, current goals and the need to set goals for fall 2017. This item will return on the April 27 meeting agenda.

NEW BUSINESS

1. The Technology Committee submitted a report and recommendations presented by committee Chair Doug Benoit. The report included minimum computer needs broken down by areas (faculty, staff, computer labs, division-specific computer labs, and staff development center). It also included information on software and licensing supported by ACT and recommended all new software requests include a plan for total cost of ownership. The final section of the report was about Distance Education. Benoit reported two Fullerton College faculty are on the district technology committee. This should assist in coordinating efforts of the two committees. VP Storti asked if the committee has looked into current status and projected needs in relation to cost and requested, if possible, the committee document the cost gaps. PBSC is holding funds for instructional and non-instructional needs which will fit nicely with the Technology Committee's plan.

COMMITTEE REPORTS/MEMBER REPORTS/ANNOUNCEMENTS

1. President Greg Schulz reported on three items: (1) Fullerton College will be hosting the District Strategic Conversation on April 26. All PAC members are invited to attend and to please encourage colleagues and students to register and attend the event. The theme is "College Readiness". (2) Schulz thanked Directors Naomi Abesamis, Lisa McPheron, and Sociology Club President Charlene Egizi for a fabulous job on Fullerton College Night at Angel Stadium. Extra hats will be available for sale in the bookstore; (3) Schulz thanked everyone for their support and for allowing him to serve as the Fullerton College Interim President. (The Board approved Greg Schulz as the President of Fullerton College at the April 12 Board meeting, effective April 13, 2016).
2. Niko Diehr reported students are working on a resolution addressing class sizes. Schulz requested a copy once the final resolution is complete.
3. Pete Snyder reported a drop-down box has been added for students' use when dropping a class; Plenary Session is next week in Sacramento; areas of interest include dual enrollment, advanced placement at the community college level.
4. Ericka Adakai reported Classified Senate is currently going through their election process. The Classified end-of-the- year event will be on April 20. The deadline for Program Review feedback responses was this morning.
5. Lisa McPheron reminded the group the active shooter drills are tomorrow at 10:00 a.m. and at 7:30 p.m.

Adjournment: 3:45 p.m.

Melinda Taylor, Recording Secretary