



President's Advisory Council MINUTES

February 28, 2018
Approved

MEMBERS Chair: Greg Schulz **Deans:** Dan Willoughby **Faculty:** Josh Ashenmiller, Robert Gamboa, Pete Snyder **Classified:** Sharon Kelly **Associated Students:** Jacob Silvas **Resource Members:** Carlos Ayon, Gilbert Contreras, Rodrigo Garcia, Lisa McPheron, José Ramón Núñez **Absent:** Jennifer LaBounty, Marwin Luminarias, Marcus Wilson, **Guests:** Doug Benoit, Dani Wilson

INFORMATION

1. **Agenda:** No changes to agenda, however might vary depending when additional members come to meeting.
2. **Minutes:** The minutes for 2.14.18 were approved with minor corrections.

OLD BUSINESS

1. **Action on PAC Recommendations** – No action items.
2. **Student Learning**
 - a. **Addressing the Needs of Underprepared Students:** Vice President Contreras updated that Fullerton College is ready and has completed the startup packets for the soft implementation in the spring for the Maxient software (used for reporting incidents) and full implementation to occur in the fall. He provided a reminder for "Majors Declaration Day" scheduled for March 7, and is encouraging all to support this event and wear the t-shirt this day (900 have been ordered). He thanked the Counseling Division for being out there and bringing their services to the quad to assist students in their education planning, declaring majors, and setting goals. Also, shared information regarding the survey from the State Chancellor's Office on the consolidation of categorical programs that will be presented in the next Faculty Senate meeting. He asked for all to fill out the survey, and to be informed and learn about it.
 - b. **Curriculum:** No updates.
 - c. **SLOs:** No updates.
 - d. **Other:**
 1. **Anaheim Pledge:** Dr. Contreras shared feedback from the last Student Services Managers meeting, who looked at best practices and designing services to support and provide students coming from the Anaheim Pledge. In the fall, there are plans to offer a Reading 127 section and Counseling 148 section and to look into long term options focusing on how the students experience the pledge. Dr. Núñez updated that they are starting from scratch in this process since the students who are coming from Anaheim are the first group entering after the pledge has been signed (students in 9th grade). They are working on ways to increase student success, and finding a way to enroll those students where they can be tracked. Currently the plan is to have half of the students taking the Reading 127 section and the other half taking the Counseling 148, and reverse the next semester. The idea of the pledge is to help those students become college students by providing them with moral support and skills, all while being there for them intentionally with any educational and personal needs. The goal is to not lose any students coming from Anaheim.
 2. **Fullerton Partnership:** Vice President Núñez updated that a team for the college (FC team comprised of Rolando Sanabria, Michelle Garcia, Carlos Ayon, and Dr. Núñez) is in the process of reviewing a partnership, which will be called the Fullerton Educational Partnership. This plan will be an agreement with Fullerton High School District, Fullerton College, and CSUF in order to give more clarity on how we will help students move

through the system in their academic career. The MOU will be a living document in order to modify and improve on when needed.

3. **Accreditation:** Vice President Núñez reported that the IIC is working on the first recommendation of ISLOs. Director Ayon mentioned that once they have more concrete ideas, it will be brought back to PAC around fall and ready to report out in the spring. Dr. Núñez reported that the second recommendation (specific training for online teaching and assuring effective and regular contact) will be going to DEAC to identify a workgroup and a faculty member to assist in reaching compliance. Once the group is set, information will be shared in PAC. President Schulz mentioned that Dr. Stephanie Droker is available to provide support and guidance in our effort to complete our follow-up report.
4. **Budget:** Vice President Garcia updated that we received the finalized recalculation amount for the year 16-17 where we were funded for all FTES reported. Currently at P1, our stability number is just over 24 million. He also reported that if the "Hold Harmless" stays in the budget for the year 18-19, districts will receive a similar amount next year. President Schulz mentioned that in Chancellor's staff they discussed that they are looking at recommendations for how the funding formula will take shape. Dr. Marshall along with the CEO workgroup, are working with the CCLC who will be providing a draft of the funding formula, and once received, it can be shared in PAC.
5. **Institutional Effectiveness:** Director Ayon reported that the IIC is working through a pilot to roll out to the departments and provide institutional set standards overlaid on course success to get some feedback on how it would be useful for courses that are high enrolled and high impact. In Multiple Measures, Director Ayon informed that Stuart Kimora of SSSP is holding a meeting at the district to obtain high school transcript data and that will help provide feedback to counselors. He reported that we now have the enterprise license to Tableau, and working on the structure for folders.
6. **Guided Pathways Workgroup Update:** Dean Wilson provided an update that the group has met twice and settled on 7 of the 14 elements to work on. Each subgroup provided a draft of their element during the meeting and was later sent electronically to the entire group in order to provide feedback, concerns, and questions. Dean Wilson and Mike Mangan will gather the information and provide a draft of the final work plan document that will then go to the Board of Trustees for approval and then to the state. She informed that the district will be holding a Guided Pathways Summit on March 16, and all are invited to attend.

NEW BUSINESS

1. **Faculty Senate Sustainability Committee Resolution:** Senate President Ashenmiller provided a handout of the resolution and invited PAC to provide any comments, feedback, suggestions or questions. He informed that Faculty Senate has endorsed and was asked to bring to PAC for approval. President Schulz has asked for it to be brought back to the next PAC meeting, to allow group to read and review. Dr. Contreras suggested that this also be taken to the Associated Students for their input.
2. **IEPI PAC Report:** Director Lisa McPherson reported that a Professional Expert, Peter, will be starting on March 14 for an IEPI PAC Report (year-end PAC report that provides information on how decisions are made in PAC). A draft of the 16-17 report will be presented on April 25, feedback on the draft will be needed at the May 9 PAC meeting. She mentioned that the final 16-17 report will be presented at the first PAC meeting of 18-19, with a second report covering the 17-18 academic year will also be drafted over the summer. A draft of the 17-18 report will also be presented at the first PAC meeting of the fall. President Schulz mentioned since we have some new members to the group, that the IEPI document is to be sent out to PAC members so that everyone is current.
3. **PAC Agenda Format:** President Schulz added this item in order to review the format and organization of the current agenda and invited members for any feedback, suggestions, and ideas, in order to make best use of time. Director Lisa McPherson suggested removing the standing items, Addressing the Needs of Underprepared Students, Curriculum, and SLO's and have only when needed. Dr. Contreras suggested having topic updates from subcommittees on the agenda in order to keep up with ongoing communication.

COMMITTEE REPORTS/MEMBER REPORTS/ANNOUNCEMENTS

1. President Schulz discussed an update on the SERP as far as staffing, the FON and FTES, which is continuing to be worked on and discussed in Chancellor's Staff and he will provide an update as it becomes available. He did mention that as a college and across the district we will have ability to develop a process for up to a year to have someone in place to work in full-time status in order to get through the next year. He mentioned the FC Foundation held the "Retired Faculty and Staff Luncheon" where the attendees were able to learn about the Anaheim Pledge, as well as the North Orange Promise which is a new opportunity for donors to help finance the cost of education. They heard from a current student, who shared her life changing experience thanks to help from the Foundation. He shared highlights from our Speech and Debate team who have been doing very impressive work. President Schulz also provided an update on the Sherbeck EIR, the college is working closely with Dudek and intend to provide a draft to review with staff in the near future, post, and share with the campus and community.
2. Vice President Garcia reported that in PBSC they reviewed the budget and are looking into the Builder User Group formation as well as reviewing the procedures, policies and duties.
3. AS Representative Jacob informed that last week in the Student Senate meeting, they discussed the revamping the AS room and placing new furniture with open seating, and improve on work areas.
4. Director McPheron shared flyers for the Fullerton College Angels game to post in areas around campus. Game will be held on April 6, tickets are \$25, and a tailgate will be happening under the "Big A" starting at 5:30 p.m. and one can purchase \$5 food vouchers. Informed that Carlos Ayon's daughter will be throwing the ceremonial pitch. Funds from this event will go to Student of Distinction Scholarships and the Fullerton College FoodBank.
5. Dean Willoughby shared that Humanities has recommendations on the design of the building housing the Humanities Division that includes using natural sources of heat, lighting and any sustainable designs.
6. Dr. Snyder wanted to remind the members of continued discussions on Winter Session. Faculty Senate will have on their agenda tomorrow for further discussion and will bring back to PAC.
7. Dr. Gamboa thanked President Schulz, and the administration for the response in regards to the recent shooting in Florida.
8. Classified member Sharon Kelly mentioned that the Spring Classified Recognition Award flyers will be going out tomorrow to the mailroom, as well as an email going out and information on the President's Weekly. She reported that on Monday, March 26th will be Classified Staff Development day.

Adjournment: 4:02 p.m.
Nitzya Hamblet, Recording Secretary