



# President's Advisory Council MINUTES

December 9, 2015  
Approved

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**MEMBERS** *Chair:* Greg Schulz **Present:** *Deans:* Dan Willoughby **Management:** Cyndi Grein, Jennifer LaBounty **Faculty:** Robert Bye, Pete Snyder, Marcus Wilson **Classified:** Ericka Adakai, April Ramos **Associated Students:** Daphne Ruiz **Resource Members:** Carlos Ayon, Savannah Jones, Lisa McPheron  
**Absent:** Ericka Adakai, Sam Foster, Savannah Jones, April Ramos, Thor Roe, Daphne Ruiz

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## HOUSEKEEPING

1. **Agenda:** The agenda was accepted as presented.
2. **Minutes:** Minutes from the October 28 meeting were accepted as presented; however, they could not be approved due lack of a quorum. These will be approved at the February 10, 2016 meeting.

## OLD BUSINESS

1. **Action on PAC Recommendations –** As a follow-up to discussion at the October 28 PAC meeting and after reviewing the documentation from our Institutional Research Board (IRB) and learning about the past practice of our IRB, Interim President Schulz decided the IRB function will be housed in the Office of Institutional Research and Planning, which reports to the President. He asked Director Carlos Ayon to serve as Chair of the IRB.
2. **Student Learning**  
**Addressing the Needs of Underprepared Students:** We are increasing collaboration with local high schools. Vice President Nunez recognized the outstanding Counseling 50 program, offered only by Fullerton College. We are increasing participation with local high schools and will now include La Vista and the Placentia-Yorba Linda Unified School District.  
**Student Learning - Curriculum:** All curriculum items submitted to the Board on December 8, 2015 were approved and will be forwarded to the State Chancellor's office. All submissions approved by the State Chancellor's office by December 22, 2015 will be eligible for the 2016-2017 catalog.  
**Student Learning - SLOs:** There was no update for this item.  
**Student Learning - Other:** There was no update for this item.
3. **Accreditation:** Vice President Nunez, reported a new standard under the ACCJC Manual for Institutional Self-Evaluation: *Institutions are also required to establish institution-set standards for success with respect to student achievement in relation to the institution's mission.* He explained the requirements, the current status at Fullerton College, and outlined a proposal for meeting this requirement. He reviewed the handout, 'Proposal for Developing Student Achievement Standards and Action Plan', prepared by Accreditation co-chair Danielle Fouquette and asked for suggestions and ideas. Following discussion, it was decided members will get feedback from their constituent groups and report back to PAC. Josh Ashenmiller, Accreditation Team Standard IV co-chair, gave a status report. Standard IV covers Leadership and Governance. The committee is in the evidence gathering stage. Sections include an overview of the college, decision-making roles and processes, the President's Office, the Governing Board (Board of Trustees and the Chancellor's Office), and information particular to the fact we are a multi-campus district. His report included several topics of interest: communication (such as, how are results communicated to the campus community?); what evaluation methods are used to determine we are meeting Standard IV; committee membership; and committee progress to date.
4. **Budget:** Due to lack of a quorum, Vice President Storti will hold a recommendation from PBSC for the February 10 meeting. He provided a recap of recent campus open forums regarding Measure J

and the DLR (campus architect) plan. DLR is currently developing a draft narrative to accompany their plan and it will be shared with the campus community through the website and other means. Currently, the goal is to present the plan to the Board by the end of March 2016. Areas being addressed include pushing more parking to the perimeters of campus to assist with traffic flow and the installation of electric vehicle charging stations.

5. **Planning:** Director Ayon is waiting on revisions for the Integrated Planning Manual. These are expected in the spring and any needed revisions will be added at that time.

#### NEW BUSINESS

**Diversity Committee Update:** Director Cecilia Arriaza reviewed actions taken during the past year by the Diversity Committee. She distributed the committee newsletter, *2014-2015 in Review*, and pointed out the Diversity Action Plan. Discussion followed, including concerns about technical issues with the recent Campus Climate Survey that have since been resolved.

#### COMMITTEE REPORTS/MEMBER REPORTS/ANNOUNCEMENTS

1. Interim President Schulz reported on results following the IRB discussion at the last PAC meeting. Following Diana Kyle's resignation, Director Carlos Ayon will serve as the chair of the IRB. The committee will resume meetings in February. The Annual Report, Institutional Effectiveness Report, Strategic Plan, Student Equity Plan, and the SSSP Plans were all presented to the Board last month. Convocation will be Friday, January 29. Schulz gave a status report on POST, stating a team from POST visited the campus last week, met with the dean, faculty and staff and it was a very collaborative visit. POST is still working on a review of last year's cohort even though they previously certified cohort 44. All students that started this year's program are being reimbursed for expenses. Schulz announced a Fullerton College-Angel game night on April 9, 2016. More information will be forthcoming and net proceeds will go to the Chris Lamm & Toni DuBois-Walker Food Bank. At last night's board meeting, Cypress College presented their plan for a new science building, which includes foregoing \$24 million from the state. Fullerton College is looking to confirm this change will not negatively impact Fullerton College's share of Measure J funds. There is a plan to document concerns and confirm what funds will be spent at Fullerton and at Cypress. Schulz announced he is proud to be a part of Fullerton College and wished everyone a good holiday break.
2. Dean Willoughby requested Convocation Day details in order to include on the next Dean's Council agenda.

Adjournment: 4:08 p.m.

Melinda Taylor, Recording Secretary