



President's Advisory Council MINUTES

October 26, 2016
Approved

MEMBERS Chair: Greg Schulz **Deans:** Dan Willoughby **Management:** Cyndi Grein, Jennifer LaBounty
Faculty: Josh Ashenmiller, Robert Hyde, Pete Snyder, Marcus Wilson **Classified:** Ericka Adakai, Sharon Kelly
Associated Students: Nikolaus Diehr, Taylor Gaetje **Resource Members:** Carlos Ayon, Gilbert Contreras,
Lisa McPheron **Absent:** Rodrigo Garcia, José Ramón Núñez

INFORMATION

1. **Agenda:** The agenda was accepted as presented with minor changes in the order or presentation. (The President's Report was moved to Information.)
2. **Minutes:** Minutes from the October 12, 2016 meeting were accepted with minor corrections.
3. **Fullerton College Faculty Prioritization List:** President Schulz thanked the Deans, Faculty Senate, and Ericka Adakai for their work on the Faculty Prioritization list. A total of 31 requests were presented. President Schulz used the lists provided by the Deans and Faculty Senate to create a final list which was distributed to the council members. He said the district is expecting to hire an estimated 9 growth positions for Fullerton and two for Cypress. Fullerton has a total of 14 retirements to date which means the campus will be hiring for 23 full-time faculty positions, which includes one categorically funded position.
4. **President's Report:** Vice Chancellor Cherry Li-Bugg made an NOCCCD Innovation Fund presentation to the Board last evening. Fullerton College faculty member Valerie Loew, 2015 NOCCCD Innovation Award recipient, presented on Hydroponics and Aquaponics. Monday's DCC agenda included the topic of adjunct hiring procedures. Faculty Senate will be able to send forward a name for the task force. Vice Chancellor Irma Ramos will oversee the task force and an administrative representative is still needed. President Schulz addressed the recent interaction between a campus safety officer and a former student. An independent investigation was initiated on October 11 and interviews have been held with more scheduled. Schulz has requested the investigation be thorough and be completed as soon as possible. A report is anticipated toward the end of November. He asked that everyone, including staff, students, and community members, contact the President's Office to schedule time with the investigation team if they have information about the incident. We all want to know what happened but we will not speculate. We've earned a positive reputation as a college and we will learn from this and be a better college as a result.

OLD BUSINESS

1. **Action on PAC Recommendations –** There were no PAC recommendations on which action needed to be taken.
2. **Student Learning**
 - a. **Addressing the Needs of Underprepared Students:** Vice President Contreras gave an update on the Fullerton College Annual High School Counselors' breakfast this morning where more than 100 high school counselors from eight school districts were in attendance. The Region 8 Foster Youth Leadership conference will be hosted by Fullerton College on February 24, 2017 and EOPS/CARE/CalWORKs and FYSI employees will participate in an Intergenerational Intelligence Workshop on November 15.
 - b. **Curriculum:** There was no report for this item.
 - c. **SLOs:** There was no report for this item.
 - d. **Other:** Grants/Economic and Workforce Development Director Monica Martin reported on last week's District CTE summit. The summit was well-attended by district and campus staff.

During the summit, attendees brainstormed how to divide funding that will be coming to the district. Dean Doug Benoit will be the campus contact and project funding proposal information will be sent to all CTE departments.

3. **Accreditation:** There was no report for this item; however President Schulz recognized Danielle Fouquette and the Accreditation Committee for their outstanding job on the recent forums. He thanked everyone for their participation, especially noting the number of students that participated.
4. **Budget:** On behalf of Interim Vice President Garcia, Director Carlos Ayon presented a recommendation to amend a previously approved recommendation from PBSC. The original recommendation, to augment department level operating budgets by \$100,000, was presented to PAC on April 27, 2016 and accepted by the President on May 11, 2016. The recommendation presented to PAC today is to amend the recommendation to augment *division* level operating budgets rather than *department* level operating budgets. The council discussed the change and, with one abstention and one opposed, the recommendation was advanced to the President.
5. **Institutional Effectiveness:** Director Ayon reported OIRP presented the results of the Drop Survey pilot that was administered to students last academic year. Faculty Senate will forward a recommendation to PAC. The Performance Standards workgroup continues to meet. The anticipated report date to PAC will be February 2017.
6. **Fullerton College Mission Statement:** As requested at the last PAC meeting, each constituent group submitted participant names for the Mission Statement workgroup. Faculty Senate requested 3 representatives for the committee (rather than 2 members and one alternate). Following discussion, it was decided there will be two representatives from each constituent group and one alternate. While meetings will be coordinated with the workgroup members, anyone interested in participating on this workgroup will be welcome to attend. President Schulz asked Carlos Ayon to co-chair this group and AS representative Nikolaus Diehr offered to be the other co-chair. Members and alternates for this workgroup are: Ericka Adakai, Ken Collins, Monique Delatte, Nikolaus Diehr, Taylor Gaetje, Gary Graves, Co Ho, Jameson Hohbein, Sharon Kelly, Rena Martinez Stluka, Eddie Roth, Melissa Serrato, Ken Starkman, Derek Vergara, and Dani Wilson.
7. **Distance Education Advisory Committee (DEAC) Strategic Plan 2016-2020:** The DEAC Strategic Plan 2016-2020 was presented to PAC with changes recommended by the accreditation team. The group discussed the plan and a timeframe for getting the document approved. DEAC and the Accreditation Committee would like to have the plan adopted soon in order to start implementation and we are on the clock for accreditation purposes. The proposed DEAC Strategic Plan will go hand-in-hand with a handbook, which will include definitions not included in the Strategic Plan. Council members discussed the plan and suggested possible changes. Currently on-line instruction is handled differently across campus. Language needs to be included that covers all areas of instruction. Dean Willoughby and Angela Henderson offered to rework the sections in response to the discussion on Appendix A. President Schulz would like the plan brought back on the next agenda, and suggested adopting this plan with language that acknowledges this is a living document, possibly by including a footnote on the approved plan.
8. **Institutional Integrity Committee (IIC):** Following discussion, several minor changes were made to the committee description. The updated description will be sent electronically to PAC members who will forward to constituents for feedback. This item will be brought back to PAC at the next meeting.

NEW BUSINESS

1. **Fullerton College Interfaith Prayer Room:** This item was tabled and will be on the November 9 agenda.

COMMITTEE REPORTS/MEMBER REPORTS/ANNOUNCEMENTS

1. No other member reports or announcements.

Adjournment: 4:10 p.m.

Melinda Taylor, Recording Secretary