



President's Advisory Council MINUTES

October 25, 2017
Approved

MEMBERS Chair: Greg Schulz **Deans:** Dan Willoughby **Management:** Jennifer LaBounty **Faculty:** Josh Ashenmiller, Robert Gamboa, Pete Snyder, Marcus Wilson **Classified:** Sharon Kelly, **Associated Students:** Taylor Gaetje **Resource Members:** Carlos Ayon, Gilbert Contreras, Lisa McPheron **Absent:** Rodrigo Garcia, Marwin Luminarias, José Ramón Núñez

INFORMATION

1. **Agenda:** The agenda was accepted as presented.
2. **Minutes:** The minutes from the October 11, 2017 meeting were accepted as presented.

OLD BUSINESS

1. **Action on PAC Recommendations** – There were no pending recommendations needing action from the President.
2. **Student Learning**
 - a. **Addressing the Needs of Underprepared Students:** Vice President Contreras announced Greg Ryan, Director, Financial Aid, will report out at the next PAC meeting on the changing demographics of students, including the number of students we are serving and their financial needs.
 - b. **Curriculum:** There was no report for this item.
 - c. **SLOs:** There was no report for this item
 - d. **Other:** There was no report for this item.
3. **Accreditation:** President Schulz said a report from the accreditation site visit team is expected to be sent to Fullerton College in the next two weeks (approximately four weeks following our site visit). The campus will have the opportunity to check for errors in facts and the final report will be heard at the January Commission meeting. Dr. Schulz said he is proud of the Fullerton College campus accreditation efforts and he said the Chancellor and Trustees are also pleased. A question was asked about the district-wide allocation model. The Council on Budget and Finance (CBF) will take the lead on examining the allocation model.
4. **Budget:** There was no report for this item.
5. **Institutional Effectiveness:** Director Ayon provided information on 2017 CTE employment outcomes both statewide and for Fullerton College.
6. **Building User Groups:** In Vice President Garcia's absence, President Schulz reviewed the procedure for Building User Group (BUG) participant selection. The ensuing discussion included Welcome Center space needs, the inclusion of student participants, and the need to inform faculty in a timely manner of any upcoming BUG meetings. The importance of providing enough time to user group members to review blueprints and final architectural designs was stressed. President Schulz said updates will be shared with PAC on a regular basis and he suggested this item also appear on Deans Council and Faculty Senate regularly. He asked members to think about whether this should be a regular agenda item or part of someone's regular report.
7. **Educational and Community Partnerships Committee:** Rolando Sanabria and Michelle Garcia joined the meeting for this topic. The discussion, started at previous PAC meetings, continued with the question of whether or not this committee/workgroup is needed. Rolando spoke about the importance of the college working around what is needed by the high schools since they are opening their doors to us and he sees the committee as understanding this need. His concern is if this committee is formed, the topic of dual enrollment may take over the group.

He thinks a workgroup would be a better approach. Currently, Departments are determining what courses are needed and Rolando recommends workgroup/committee participants be selected by expertise rather than being elected. The council discussed whether a workgroup or shared governance is needed. Shared governance would not necessarily utilize the needed resource staff. Dr. Contreras brought up the possibility of a director overseeing this area; however, feedback was mixed. Cecilia Arriaza said if we bring on more staff and if more work needs to be done, a manager/director may be needed at some point in the future. A suggestion was made that a manager would support the faculty in their efforts, not undermine or override what faculty are doing. President Schulz suggested a workgroup with broad representation, targeted to needs, as opposed to a traditional shared governance committee. He likes the idea and said he appreciated today's discussion and exchange of ideas. Dr. Contreras gave examples of successful workgroups (Student Athlete group and the BIT group). President Schulz asked representatives to discuss the idea with their constituent groups and asked that feedback be emailed directly to him. Rolando offered to speak to any groups interested in having him available.

8. **Web Advisory Group:** The council continued discussion on bringing back the Web Advisory Group. Faculty and Managers support bringing this group back. Managers had some suggestions, including: ensure Fine Arts is represented; Dean Wilson suggested the new librarian be added to the membership; and, include an instructional assistant. Membership to this group will be open and inclusive. Anyone who has a need and/or an interest will be able to be on the workgroup. It will not be limited to the positions on the list. Reinstatement of this group was approved by PAC today.

NEW BUSINESS

1. **Student Equity/Basic Skills/Student Success and Support Program Report:** Dean Wilson reported the State Chancellor's office requested this year that planning for the following groups be combined into one Integrated Plan: Basic Skills, Student Equity, and the Student Success and Support Program. The 2017-2019 Integrated Plan, presented to the council today, was approved by Faculty Senate last week. It will be presented to the Chancellor and the Board of Trustees at the November 14, 2017 meeting and, upon approval, be submitted to the State Chancellor's Office.
2. **Full-Time Faculty Position Prioritization:** President Schulz discussed the district procedure for the faculty hiring prioritization process and distributed copies of the Faculty Allocation Committee rankings, the Deans' rankings, and the President's final ranking list. Later this week, Dr. Schulz will send out an electronic version of the President's prioritized list of full-time faculty requests for reference. The list will next be presented to Chancellor's Staff at their November 8 meeting, when the group will discuss the number of full-time faculty positions to be filled across the district for a Fall 2018 start date. President Schulz said it is unlikely that we will be filling more than a few positions district-wide, if any, due to the significant number of full-time faculty positions we have filled in the past three years and the shift we have experienced in enrollment demand and FTES. President Schulz reported that last night the board approved to open up a retirement incentive plan. A letter will be going out in the next few days to those that qualify for the plan. When asked about filling vacated positions, the group was told that some will be filled but others may not be filled. This will be determined on a case-by-case basis. The Board approved the Chancellor bringing in CBT (Collaborative Brain Trust) to assist in determining operational needs across the district.

COMMITTEE REPORTS/MEMBER REPORTS/ANNOUNCEMENTS

1. President Schulz said the Board of Trustees passed the DACA Resolution at last night's meeting. The Board also passed the Veterans Appreciation Resolution and the Supplemental Early Retirement Plan (SERP). Nine neighbors appeared at the meeting to share feedback on the Sherbeck Field project. Fullerton College will be putting out a statement in President's Weekly on Monday to the campus and a letter to the editor of the Fullerton Observer to share facts and information. Tomorrow the campus will host the fall Coffee with the Trustees and the Chancellor at 9:00 a.m. in rooms 224/226/228. Everyone is encouraged to attend.
2. Pete Snyder reported community colleges are no longer able to use High School fields for playoff and championship games due to a recently passed regulation so they are searching for a field for possible playoff football games.

3. There was no PBSC report today.
4. Sharon Kelly announced the Classified Senate Meet and Greet will be on Tuesday November 7, from 1:00-2:00 in room 224. Watch for invitations. The Fall classified recognition winner will be announced at the event.
5. Robert Gamboa said the annual fall High School Counselor breakfast was this morning and there was a great turnout.
6. Josh Ashenmiller said Faculty Senate is putting together a task force on the subject of a winter session. Faculty Senate would like to reach consensus on various areas and they are looking into what other colleges do and they are checking the local High School calendars.
7. Taylor Gaetje announced Associated Students will be hosting the annual Quad Haunt on October 31.
8. Director McPherson reported the DMA fall meeting is tomorrow morning. The Fullerton Veterans Day parade is on Saturday, November 11, and will conclude at the Fullerton College quad with their annual Veterans Day ceremony.
9. Dr. Contreras said his November update will reflect upcoming talks with AS about possible increases of student fees: parking, non-resident tuition, and student health fees. Student Services is working with Athletics and Physical Education on the Healthy Campus initiative.

Adjournment: 4:00 p.m.
Melinda Taylor, Recording Secretary