



President's Advisory Council MINUTES

October 14, 2015
Approved

MEMBERS *Chair:* Greg Schulz **Present:** *Deans:* Dan Willoughby *Management:* Cyndi Grein, Jennifer LaBounty *Faculty:* Robert Byde, Sam Foster, Pete Snyder, Marcus Wilson *Classified:* Ericka Adakai, April Ramos *Associated Students:* Thor Roe, Daphne Ruiz *Resource Members:* Carlos Ayon, Savannah Jones, José Ramón Núñez, Richard Storti **Absent:** Ericka Adakai, Lisa McPheron, Thor Roe

HOUSEKEEPING

1. **Agenda:** The agenda was accepted with the addition of a second item under Action on PAC Recommendations under Old Business.
2. **Minutes:** Minutes from the September 23, 2015 meeting were accepted with minor corrections.

OLD BUSINESS

1. **Action on PAC Recommendations –** Interim President Schulz accepted the council's recommendation for the following items:
 - a. PBSC recommendation to approve the proposed allocation of 2015/16 Instructional Equipment funding;
 - b. PBSC recommendation that PAC request Planning and Budget Steering Committee (PBSC) compose a report outlining recommendations for setting campus goals for the IEPI Framework of Indicators to be presented at the first PAC meeting in February, 2016.
2. **Student Learning**

Addressing the Needs of Underprepared Students: Interim VP Jones requested she be added to the agenda for this topic and stated Dean Campbell is exploring changing class size for certain classes that are currently too large to be effective.

Student Learning - Curriculum: This month is the final curriculum meeting to submit courses for approval for fall 2016. All future proposals will be eligible for the 2017 catalog. VP Núñez encouraged faculty to continue their course reviews.

Student Learning - SLOs : There was no update for this item.

Student Learning - Other: In regard to Distance Education, VP Núñez reported a local community college was recently visited by the Department of Education and none of their DE classes passed the review. The school was given to the end of the semester to correct all their on-line classes. Vice President Núñez requested the campus convene a group of deans and faculty to do an anonymous audit of our on-line classes to ensure we are in compliance with our Distance Education courses. He stressed this is not to review instructors; rather, to ensure Distance Education classes are in compliance. While supporting this effort, Faculty PAC representatives expressed concern that faculty may feel they are being spied on and stressed the need to emphasize this is an anonymous audit. FC will continue exploring how to review the compliance of our online offerings.
3. **Accreditation:** Accreditation Standard I co-chair Doug Eisner presented an outline of Standard I to the council. He discussed the need to show continuous collegial dialogue: mission > student achievement > institutional effectiveness > mission. He said it is important to show how we document this dialogue, for instance with meeting minutes and other meeting records.
4. **Budget:** Vice President Storti updated the council on the state budget. For planning purposes, he watches two areas in particular that generate revenues to the state: the state unemployment rate (currently higher than the national rate but outpacing the nation in adding jobs and forecasted to drop to the national rate) and housing market trends (currently strong and expected to stay strong). He discussed Proposition 30, set to expire in 2016, but may be extended through a proposed

initiative on the November 2016 ballot. If this passes, it will extend sales taxes for 12 more years. VP Storti presented four recommendations from PBSC for PAC consideration:

- 1) Recommendation to purchase modular classrooms (buildings 1955-1960);
- 2) Recommendation to provide funding for instructional equipment identified through Program Review in the amount of \$717,760;
- 3) Recommendation to allocate \$40,000 of carryover funds for the installation of 3 EV Charging Stations;
- 4) Recommendation that EV charging should be provided free to users.

Following discussion on each recommendation, all four were accepted by PAC and forwarded to the President.

5. **Planning:** Director Ayon requested anyone needing data for Program Review to please send in requests now in order to meet Program Review deadlines. The Fullerton College Strategic Plan, sent out electronically last month to PAC members, will be brought back to the October 28, 2015 meeting for acceptance.

NEW BUSINESS

College Mission Statement: Director Ayon reported that, in accordance with the college's integrated planning calendar outlined in the Integrated Planning Manual, PAC members were asked to consult their constituencies on the topic of the Fullerton College mission, vision, and values. Once all constituencies have had sufficient time to discuss thoughts on the mission, vision, and values, input will be brought back to PAC for reaffirmation or a recommendation for revision.

Saturday/Evening Hours for Services on Campus: Dean Dan Willoughby reported the issue of expanding evening and Saturday hours for students has been raised in several venues, most recently at the Student Success Committee. He wishes to start a dialogue and determine whether or not this topic is already being addressed by Vice Presidents or other campus groups. The council discussed possible challenges for evening and Saturday students, the possibility of expanding the group to include on-line students, and the possibility of adding a web page with service area hours. Since it will help to know what services are currently offered and how many students will avail themselves of services if offered, it was decided Dean Willoughby will prepare an email for the three Vice Presidents to send to their areas to help identify areas with gaps in services.

COMMITTEE REPORTS/MEMBER REPORTS/ANNOUNCEMENTS

1. Interim President Schulz announced 54 new full time faculty will be hired at Fullerton College: 53 using general funds; one using categorical funds. Across the district, there will be 87 new full-time faculty hired: 3 at SCE (2 counselors, 1 instructional) and 30 at Cypress. He thanked all who worked toward getting the list/information ready early this year in order to meet the October 7 deadline. A President's Open Forum will be held on Monday, 10/19, from 2:00-3:00 in room 224. There will be a special election to fill former Trustee Donna Miller's open seat. The Orange County Registrar of Voters confirmed sufficient signatures were submitted to require the election. Once the election is held, the incumbent will fill the seat until November 2018. President Schulz reported the Police Academy POST certification was suspended, effective October 5, 2015. Students were notified on Tuesday evening of POST's decision. The college does not agree with POST's decision and plans to appeal. The college is working diligently with POST to resolve this matter and to work with the 42 students to provide options and support.

Adjournment: 4:18 p.m.

Melinda Taylor, Recording Secretary