



President's Advisory Council MINUTES

September 23, 2009
Approved 10/14/2009

MEMBERS: *Chair:* Kathie Hodge *Deans:* Bob Jensen *Managers:* Lily Espinoza for Chris Kiger *Faculty:* Marcus Wilson, Ken Collins, Jay Seidel, Sean Chamberlin *Classified:* Ericka Adakai, Beverly Pipkin *Associated Students:* Peter Cornett, Brandon Collins

HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented with the addition of 2010 Summer Schedule and an announcement from Bob Jensen in the Informational Items/Announcements.
2. **Minutes:** The minutes were approved as presented.

OLD BUSINESS

1. **Technology Advisory Committee:** Faculty representatives reported that the Technology Advisory Committee document had been presented to Faculty Senate and will be on the next meeting agenda for a second read. The faculty noted that, according to the campus committee chart in the governance document, the title of the committee should be Technology Implementation Committee. Faculty will be ready to discuss this further at the next PAC meeting. Classified representatives shared feedback from the group suggesting that a representative from Humanities (because of their work in the Skills Center), a classified end user representative and an ACT classified staff should be included on the committee. Remarks from classified also indicated that the group is very pleased that this group is being formed. This item will be brought back to the next PAC meeting for further discussion.
2. **Budget & Planning Calendar:** The 2009-2010 SLOA/Program Review/Planning Calendar and Fullerton College Budget & Planning Calendar, revised based on discussion at the September 9, 2009 PAC meeting, were included with the agenda along with a chart comparing the two. Dean Bob Jensen clarified that the notation of the beginning of the goal setting process not being included in the SLOA/Program Review/Planning Calendar was incorrect, as the goals will flow out of program review. In addition it was noted that the presentation of Program Review to PAC that was noted as not included would instead be included in the progress report presented to PAC in January. President Hodge also clarified that the 2009-2010 SLOA/Program Review/Planning Calendar will apply to Instructional Divisions only. There are areas in the document that do not apply to Student Services and Vice President DuBois will work with Student Services as appropriate. Dr. Hodge also stated that the upcoming District Educational Master Plan effort will follow the college budget and planning calendar. The 2009-2010 SLOA/Program Review/Planning Calendar and Fullerton College Budget & Planning Calendar were both approved as presented. Dean Jensen alerted the group that the first step in the calendar – SLO assessment and plans – was now in process.

NEW BUSINESS

1. **Budget Update:** Director of Budget & Finance Adam O'Connor reported that there was no news on the budget at this time and that the Student Services division was working on a categorical plan for 2010-2011. Faculty representatives inquired about the faculty involvement in the categorical plan. Vice President of Student Services Toni DuBois advised that a task force of counselors will be working on the plan, which is scheduled to be presented to the Faculty Senate.
2. **Centennial Committee:** President Hodge announced that a committee will be formed to work on the college's upcoming centennial celebration. Dean Bob Jensen reported that he had recently met with a historian who is interested in assisting the college in documenting the centennial. Dr. Hodge also reported that Professor Emily Teipe was also interested in completing the Plummer book as a part of the centennial activities. Dean Bob Jensen agreed to serve as Chair of the Centennial Committee. PIO Andrea Hanstein will serve as a resource and administratively support the Centennial Committee

activities. Anyone who is interested in being involved in this effort should contact Bob Jensen, who will develop a plan for this effort.

INFORMATIONAL ITEMS/ANNOUNCEMENTS

1. **Accreditation Update:** Accreditation Chair Sean Chamberlin reported that 28 faculty, 28 managers, 8 classified staff and 7 students are currently working as a member of one the Accreditation Standards Committees. He encouraged all who wished to become involved to contact him, as all are welcome. The next meeting is scheduled for October 15. At this meeting the self-study outline will be finalized and the beginning of a dialogue on campus to build upon the outline will follow. Dr. Chamberlin also reported that Fullerton College will be making a joint presentation with Cypress and SCE at the October 13, 2009 Board meeting on the current status of the accreditation self-study. Dates of the visit in spring 2011 were discussed and it was agreed that Vice President Janet Portolan would contact the district to finalize the date selected by the campus.
2. **New Manager Introduction:** Dr. Hodge introduced Mr. Steve Selby, the new Director of Campus Safety.
3. **Summer Schedule 2010:** President Hodge reported that discussion began in Chancellor's Staff regarding a Summer 2010 term. In anticipation of a difficult budget year, the college will need to be sure there is money available for its primary fall and spring terms. This may mean have many implications for a summer term. Dr. Hodge further stated that the summer term will have to be coordinated with Cypress College with respect to offerings and timing. Discussion will continue through the fall regarding summer 2010.
4. **Sustainability Committee:** Dr. Sean Chamberlin reported that a District Sustainability Committee has been formed to discuss how the district and college can be more "green." He and Dean Bruce Cordell represent Fullerton College on this committee. There is no student representative on this committee at this time. If the students wish to participate on this committee, they are to forward the name to the President.
5. **Announcement:** Dean Bob Jensen announced that the Laramie Project series kicks off next Wednesday, September 30, with a screening of the HBO film *The Laramie Project* at 7 p.m. in the Wilshire Auditorium.

MEMBER REPORTS

1. **Deans:** Dean Bob Jensen reported that the Deans have been working on finalizing the spring schedule and that additional extended day budget was distributed to the divisions to offer more classes.
2. **Managers:** Lily Espinoza representing Chris Kiger reported:
 - a. Financial Aid has posted Facebook and Twitter updates announcing the movement to the direct lending program July 1, 2009 and that \$10.7 million in financial aid was awarded to Fullerton College students this term
 - b. Health Services is offering flu shots free students and for \$20 to faculty and staff
 - c. Because of budget reductions the hours of operations for some of the student services areas have been modified
 - d. College Center Open House is today, September 23,
 - e. Transfer Center is sponsoring two college tour trips, is encouraging students to apply to the CSUs as soon as possible and take advantage of the assistance available in the center for their CSU and UC applications
 - f. Distributed a Cadena Cultural Center brochure which it is hoped will increase awareness to students
3. **Faculty:** Faculty Senate President Marcus Wilson reported the faculty is looking forward to the upcoming presentation on the budget and spring schedule, as they have concerns about the spring schedule.
4. **Classified:** Classified Senate President Ericka Adakai asked all to get the word out about the October 5 graduation check deadline, suggested that office locations be added to the Department Directory and that a Weight/Fitness competition group is forming.
5. **Associated Students:** Associated Students President Peter Cornett reported that today was the College Center Open House, new A.S. Senators were elected in last week's election, there is a new ICC President, the Constitution Day activities were very successful and they were watching their budget very carefully.

Adjournment: 3:00 p.m.

Debra Gerard, Recording Secretary