



President's Advisory Council MINUTES

September 25, 2013

Approved

MEMBERS Present: *Chair:* Rajen Vurdien *Deans:* Ann Hovey *Management:* Darlene Jensen, Olivia Veloz, *Faculty:* Robert Byde, Sam Foster, Rolando Sanabria *Classified:* *Associated Students:* John Ahn, Jose Solano for Alex Trigueros *Resource Members:* Toni DuBois, Claudette Dain, Terry Giugni, Jamail Carter **Absent:** Ericka Adakai, Andrea Hanstein, April Ramos

HOUSEKEEPING

1. **Agenda:** Under New Business, "Student Success Committee" was moved to #1, and "Staff Development Committee" moved to #2.
2. **Minutes:** The minutes of September 11, 2013 were approved as presented.

OLD BUSINESS

1. **Action on PAC Recommendations:** There were no PAC recommendations on which action had to be taken.
2. **Student Learning:**
 - a. Addressing the Needs of Underprepared Students – no updates to report
 - b. Curriculum – no updates to report
 - c. SLOs – no updates to report
 - d. Other – VP DuBois reported that she, VP Giugni, Lisa Campbell, and Stewart Kimura attended the Student Success and Support Program Implementation Summit in Sacramento earlier this week. They received some helpful information about implementing SB1456, including forward-thinking plans and best practices. Many of the best practices shared have already been implemented on our campus, but ours have not been recognized because we haven't "branded" them. VP DuBois stated that Matriculation categorical funding for this year was announced, and Fullerton College is being allocated \$1.1 million. (The new terminology for this funding is Student Success Support Program funds – 3SP.) This amount almost brings us back to what was being received before the massive cuts started in 2008, but future funding may change because the new funding formulation will be based on student success (services and activities provided) instead of FTES. President Vurdien suggested that Student Services provide a presentation to PAC about what FC is doing to implement SB1456. The presentation and discussion will take place at the 2nd meeting in October. On another related topic, President Vurdien reported that he attended the annual conference on "Closing the Latino Achievement Gap" at CSUF last Friday, and there was major discussion that nothing seems to be happening as a result of the yearly summits. The general consensus was that colleges need to know what to do to promote success. Robert Byde suggested that we look at successful Latino students and identify their characteristics to use as a model for struggling at-risk students. President Vurdien shared two conclusions from the conference: 1) the gap is widening instead of narrowing, as fewer Latinos are graduating from college now than a few years ago; 2) Fullerton College and Irvine Valley College don't have as much diversity in their faculty ranks but both campuses have done noteworthy things to promote achievement gap improvement.
3. **Accreditation:** VP DuBois reported that the Accreditation Mid-term report task force has met to start the work of creating responses to the five recommendations; sub-groups were formed to work on each recommendation. They will meet as a group a couple more times before the November 15 deadline.
4. **Enrollment Management:** VP Giugni reported that the first meeting of the committee will be conducted in October. He also reported that the allocation for faculty hiring is in the process of being determined. The District has not determined the number of faculty member hires yet, but the District goal is to add six spots to the retirements occurring from May 31, 2013 through March 15, 2014. The deans are working on their list using program review data and events (including retirements) that have occurred since the

last reviews. The lists from the deans are due to the VPI Office this Friday so that they can be discussed at the October 1 Deans' Council meeting and shared with Faculty Senate at their October 3 meeting. Faculty Senate will finalize their list by October 17, and both lists will be presented to President Vurdien. He will make his decision and present the FC list to Chancellor's Staff at the first meeting in November. Robert Byde stated that it appears that more and more adjuncts are teaching classes, and would like to know the percentage of students being taught by instructors as load, overload, and adjuncts.

5. **Budget:** VP Dain reiterated that the FC 3SP budget allocation for this year is \$1.1 million.
6. **Research:** Director Carter reported that his office has received 21 different requests, with 8 of them being high priority. He added that his staff is hard at work trying to respond as fast as possible. He also reported that the Research Analyst position is going through the hiring process.
7. **Strategic Plan/Fullerton College Planning Process:**
 - a. Planning Calendar – VP Dain reported that PBSC has been meeting to discuss changes that need to be made to the Planning Calendar.
 - b. Allocation of Funds for 2013-14 – VP Dain reported that PBSC will coordinate with the Program Review Committee to populate the rubric created by PBSC last year. Once the rubric is complete, PBSC will start the process of determining the allocation of program review funds for the 2012-13 program review cycle.

NEW BUSINESS

1. **Student Success Committee:** VP Giugni reported that the committee has been coming up with innovative ideas based on their research, but the committee does not have an avenue to implement ideas into programs. Thus, these ideas have been passed on to other areas to create programs, using the funding designated to the Student Success Committee by PAC. A concern has developed that the committee is not doing what PAC intended, so a clarification needs to be made. VP Giugni stated that it appears to be the perception of some faculty that the role of the Student Success Committee was to develop ideas on how the college could improve student success and then implement those ideas. If we refer back to the role of the committee, the committee is currently doing what they are supposed to do, which is "the SSC will consult with divisions, departments, areas, formal committees, ad hoc advisory groups, and others as needed to achieve its mission. All members of the college community will be valuable resources and participants in this project." President Vurdien asked the SSC co-chairs for their thoughts on how they should make recommendations and what their function should be. Lynette Pratt stated that it was her understanding that the committee was charged with evaluating campus programs that were already established, researching successful student success programs, and reporting back to PAC with recommendations on programs that help make students successful. Dan Willoughby stated that he wasn't clear on what PAC wants the SSC to report on now, and that he believes the committee is doing what it was charged with in the committee mission statement. President Vurdien said that he would like them to prepare a response to the PAC concerns. Dan said they would work on the response once they completed the evaluations of the seven programs they are scheduled to evaluate by the end of this semester.
2. **Staff Development Success Committee:** Faculty Senate President Sam Foster stated that the chair of the committee has resigned, so the committee has not been able to conduct business. A call has gone out for a new chair with applications due September 30. Sam asked what PAC wants to do if there's no response since the committee bylaws state that the chair needs to be a faculty member. After some discussion, it was determined that an appropriate contingency plan would be for committee members to self-elect a temporary chair, and maybe a vice-chair, among the current constituents; the temporary chair will serve through the end of this semester. The recommendation from PAC is that a second call will go out to faculty with a notice that the chair will be temporarily filled by a non-faculty member if no faculty member is interested; the deadline for the second call-out will be Friday, October 4.

COMMITTEE REPORTS/MEMBER REPORTS/ ANNOUNCEMENTS

1. **President's Report:**
 - a. Deans' Positions – President Vurdien reported that two dean's positions will be flown: Dean, Natural Sciences and Dean, Library and Learning Support
 - b. Director of CalWORKS – the current director position has been a yearly contract that needs to be renewed each year. As a result of the Affordable Care Act, the temporary position needs to be made a permanent position so it will go to the board for approval at their next week.

2. **Planning & Budget Steering Committee Report:** VP Dain reported that conversations have begun on revising the planning calendar. They have also been working on their funding rubric with the Program Review Committee.
3. **Centennial Committee:** no report
4. **Member Reports:**
 - John Ahn reported that A.S. elections have taken place so they finally have a quorum to conduct business. He stated that his goal is for the senators to work in collaboration and with full respect. He is working on creating incentives for serving on Senate. He introduced Jose Solano, sitting as the alternate for Alex.
 - Olivia Veloz reported that DMA is working on the following:
 - a joint event regarding the achievement gap
 - comprehensive salary study for management
 - management staff development opportunities
 - DMA president is now meeting with the Chancellor on a regular basis.
 - Darlene Jensen reported that evening 1913 Day activities will commence at 5:00 p.m. today. She also reminded everyone that "Ragtime" is coming in October, and made an announcement of upcoming events.

Adjournment: 4:20 p.m.

Sharon Kelly, Recording Secretary